

## STATE OF MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION FEDERAL FINANCIAL MANAGEMENT, P.O. BOX 480, JEFFERSON CITY, MO 65102-0480 Nonpublic Worksheet to Determine Public School Attendance Center (Form 1) - OPTIONAL WORKSHEET

Name of Nonpublic School		Address of Nonpublic School
Telephone Number	Name of	Public School District in which Nonpublic Children Reside

**DIRECTIONS: THIS WORKSHEET IS OPTIONAL.** The nonpublic school should use this form if it needs assistance in determining the correct attendance center for each student. See instructions on back of this form.

Student Identifier Number	Grade	Student's Home Address	Public School Attendance Center	Economically Deprived Yes/No
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## Directions for Nonpublic Worksheet to Determine Public School Attendance Center (Form 1) OPTIONAL WORKSHEET

**THIS WORKSHEET IS OPTIONAL.** The nonpublic school should use this form if it needs assistance in determining the correct attendance center for each student.

Complete a separate worksheet for <u>each</u> public school district that has multiple attendance centers.

This worksheet could be used during consultation with the public school. By listing student addresses on this worksheet, the public school official can assist your administrator in determining the public attendance center in which the student resides.

It is imperative that nonpublic and public school personnel work together to assure that nonpublic enrollment and economic deprivation counts are accurately reported for each attendance center. Correct data is essential in determining the amount of federal funds available for services to nonpublic students.

<u>Student Identifier Number</u> -- The student identifier number used should be determined by the nonpublic school administrator. It can be as basic as numbering the children 1,2,3,4... or it could be the child's social security number.

**Grade** – List the grade level of the student.

<u>Student's Home Address</u> – The street address is necessary to determine the appropriate public school attendance center in which the child resides.

<u>Public School Attendance Center</u> -- The public school official will assist you with this information, if you do not collect it from nonpublic families. This is the public school attendance center in which the child resides (geographic area).

**<u>Economically Deprived (Yes/No)</u>** -- This information is gathered by using one of the alternative methods of economic deprivation.